Incident Report Log Template

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| --- | --- | --- | --- | --- | --- | --- |
| **What type of incident**  **(First Aid, Security, Near Miss, Lost and Found)** | **Name of person who reported** | **Phone # of person who reported** | **Incident Report completed**  **Or if Lost and Found provide details below** | **Date** | **Time** | **Incident resolved** |
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**Consider expanding the template to address other things relevant to your event**